



Department of Building & Fire Prevention

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Jerome A. Stueve, P.E., Director
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December 1, 2017

Notice to Industry

SUBJECT: Multiple Species Habitat Conservation Plan (MSHCP) data required with Permit Application

In order to be in full compliance with the Clark County Multiple Species Habitat Conservation Plan (MSHCP), it is essential to accurately account for all disturbed acreage and collect the associated mitigation fees.

Beginning January 2, 2018, permit applications for projects which require grading or building permits must include, as a part of the initial permit application package, a completed Land Disturbance/Mitigation Fee Form, attached hereto as Attachment A.

Failure to provide this information at the time the permit application is submitted will result in the rejection of the permit submittal package. Failure to provide the complete and accurate information requested on the mitigation fee form will result in delays in processing the permit applications. Grading and Building permits will not be issued without the applicant providing the required complete and accurate information.

Sincerely,

Jerome A. Stueve, P.E., CBO
Director / Building & Fire Official

JAS:jas

Attachment

CLARK COUNTY DESERT CONSERVATION PROGRAM

Project # _____

LAND DISTURBANCE/MITIGATION FEE FORM

Receipt# _____

City/County _____

All project proponents in the permit area are required to complete this form and submit it to the appropriate local agency. Authorization to develop property will not be granted by the local agency until this form has been submitted and is accepted as complete. The project proponent is responsible for securing all signatures required below and for accurately providing all required information.

PROPERTY SITE DESCRIPTION

Assessor's Parcel Number(s): _____

Attached: Site Boundary outlined on Assessor's Parcel Map (Required) Legal Description (If Required)

Type of Development Permit Being Sought: COMMERCIAL RESIDENTIAL

Total acreage in parcel: _____ (2 decimal places only)

Number of on-site acres within parcel to be disturbed: _____ (2 decimal places only)

Number of off-site acres within parcel to be disturbed: _____ (2 decimal places only)

Location (City, Town, Cross Streets) _____

Property Owner/Project Proponent (Print Name or Company Name)

Address, City, State, Zip

Telephone Number

Signature

Date

FOR OFFICIAL USE ONLY

MITIGATION FEE ASSESSED: _____ acres (2 decimal places only) X \$550.00 = \$ _____

Compliance Report Fee (Administrative Fee) = \$ _____

Total Fees Paid = \$ _____

If exemption of fee applies, please explain below: **(ATTACH DOCUMENTATION)**

Mitigation Fee Previously Paid: Permit Number: _____

Property Previously Developed, Fee Not Applicable. Explain _____

Other, Explain: _____

Received By: _____ Date: _____

CALCULATION OF ACRES DEVELOPED AND FEES PAID WILL BE AUDITED

White copy – DCP Yellow copy – Agency Pink copy - Customer